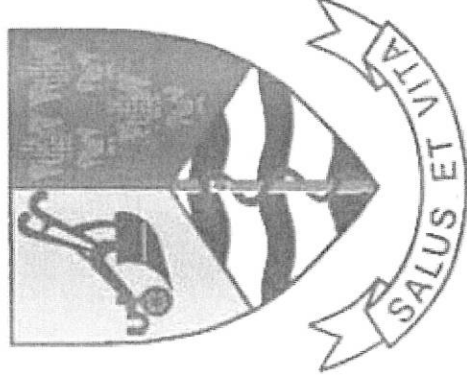


BELA-BELA LOCAL MUNICIPALITY



2023/2024 SECOND QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN: PERFORMANCE REPORT

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1. ACRONYMS

AFS	Annual Financial Statements
AG	Auditor General
BBLM	Bela-Bela Local Municipality
CoGHSTA	Department of Cooperative Governance, Human Settlements and Traditional Affairs
CoGTA	Department of Cooperative Governance and Traditional Affairs
DMRE	Department of Mineral Resources and Energy
DWS	Department of Water and Sanitation
EEDSM	Energy Efficiency Demand Side Management
FY	Financial Year
HIV/AIDS	Human Immunodeficiency Virus/ Acquired Immunodeficiency Syndrome
HRD	Human Resource Development
HRM	Human Resource Management
ICT	Information Communication Technology
IDP	Integrated Development Plan
INEP	Integrated National Electrification Program
IT	Information Technology
KPA	Key Performance Areas
KPI	Key Performance Indicators
LED	Local Economic Development
LFF	Local Labour Forum
LGSETA	Local Government Sector Education Training Authority
MFMA	Municipal Finance Management Act No 56 of 2003
MIG	Municipal Infrastructure Grant
MPAC	Municipal Public Account Committee
MSA	Municipal System Act No 32 of 2000

PMS	Performance Management System
PPII	Project Performance Implementation Indicator
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
SPLUMA	Spatial Planning and Land Use Management Act No16 of 2013
TB	Tuberculosis
WSIG	Water Services Infrastructure Grant
WSP	Workplace Skills Plan

1. INTRODUCTION

Bela-Bela Local Municipality hereby submits the 2023/2024 Second Quarter Organizational Service Delivery and Budget Implementation Plan (SDBIP) Performance Report to Council in terms of Section 52 (d) of the Municipal Finance Management Act (MFMA) No 56 of 2003. This report covers the performance information from 01 July 2023 to 31 December 2023. The report further focuses on the implementation of the 2023/2024 SDBIP in conjunction with the Approved 2023/2024 Annual Budget, in relation to the objectives as summarized in the Approved 2023/2024 Municipality's Integrated Development and Plan (IDP).

This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its 2023/2024 Integrated Development Plan (IDP), 2023/2024 Annual Budget and 2023/2024 Service Delivery and Budget Implementation Plan (SDBIP). Furthermore, the report depicts the performance of the Municipality as per the five (5) National Government's Strategic key Performance Areas for local government, which are (1) Basic Service Delivery; (2) Local Economic Development; (3) Municipal Institutional Transformation and Development; (4) Municipal Financial Viability and Management, (5) Good Governance and Public Participation, and (6) Spatial Rationale as added.

The format of the report will reflect the Municipality's Key Performance Indicators (KPI) per Municipal Key Performance Area (KPA). Each Key Municipal KPA have number of Municipal Programmes/Key Focus Areas (KFA's) which was deliberately designed by the Bela-Bela Local Municipality to focus its development initiatives in a more coherent and organized manner.

1.1 LEGISLATIVE IMPERATIVE

This 2023/2024 Second Quarter Performance Report has been compiled in compliance with the requirements of Section 52 (d) of the Local Government: Municipal Finance Management Act No 56 of 2003, which stipulates as follows:

(a) -----

(b) -----

(c) *The Mayor must take all reasonable steps to ensure that the Municipality performance it is constitutional and statutory functions within the limits of the Municipality's approved budget*

(d) *must, within 30 days of the end of each quarter submit a report to Council on the implementation of the approved budget and the financial state of affairs of the Municipality.*

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the roles of the different role players." It is therefore in this regard that the Municipality compiled the 2023/2024 Second Quarter Organizational Service Delivery and Budget Implementation Plan Performance Report.

1.2 THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The Organizational Performance is evaluated by means of a Municipal Scorecard (Top Layer SDBIP) at organizational level and through the Service Delivery, Budget, and Implementation Plan (SDBIP) at departmental levels.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable operational targets on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to Departments and/or Divisions to deliver the services in terms of the IDP and Budget:

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned.
- The budget must address the strategic priorities.
- The SDBIP should indicate what the municipality is going to do during next 12 months; and
- The SDBIP should form the basis for measuring the performance against goals set during the Budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and approved by the Mayor. The overall assessment of actual performance against targets set for the Key Performance Indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology as depicted in Table 1 below:

Table 1: Colour Legend

Colour Legend	Category	Explanation
	KPI Not Yet Measured	KPIs with no Targets or Actual results for the selected period
	KPI Withdrawn	KPI withdrawn for whatsoever reason
	KPI Not Met	Actual vs Target Less than 75%
	KPI Almost Achieved	Actual vs Target between 75% and 99%
	KPI Achieved	Actual vs Target 100% Achieved
	KPI Well Achieved	Actual vs Target More Than 100% and Less Than 149% Achieved
	KPI Extremely Well Achieved	Actual vs Target More Than 150%

1.3 PLANNED TARGETS VERSUS THE 2023/2024 SECOND QUARTER ACTUAL PERFORMANCE AS ALIGNED TO THE NATIONAL KEY PERFORMANCE AREAS

This section of the 2023/2024 Second Quarter Performance Report will report on the Municipality's actual performance against the planned targets as derived from the Municipality's IDP. Since the Municipality has aligned its KPAs to the Six (6) National KPA's the Bela-Bela Local Municipality will report as such.

1.4 EXPLANATION ON CALCULATING OF THE 2023/2024 SECOND QUARTER ACTUAL PERFORMANCES

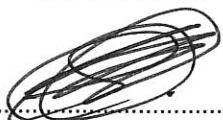
The calculations were done in accordance with the following six (6) Departments within the Municipality, viz:

- a) Office of the Municipal Manager.
 - Internal Audit Unit.
 - Risk Management Unit and
 - Communications and Public Participation
- b) Budget and Treasury.
- c) Corporate Services.
- d) Social and Community Services.
- e) Planning and Economic Development; and
- f) Technical Services

All the percentages under the column on 2023/2024 actual performance were added together per Department and divided by the number of indicators planned to be performed by that Department.

In instances where the 2023/2024 Second Quarter Performance Target was any figure other than 100%, the figure indicated as achievement under the column for Actual Performance was then divided by that under the 2023/2024 Second Quarter Target Column and multiplied by 100 to get the actual percentage achieved, which is indicated in a bracket in most instances.

The totals from all the Departments were then averaged to arrive at the Organizational Score.

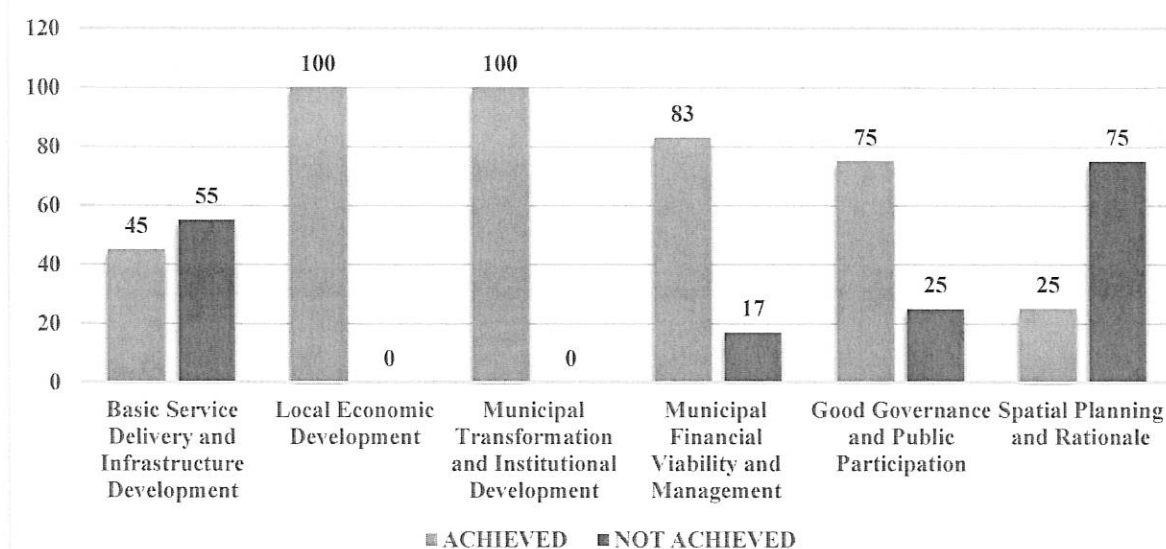

.....
MR. TG RAMAGAGA
MUNICIPAL MANAGER

31/01/2024
.....
DATE

1.5 SUMMARY OF PERFORMANCE INDICATORS PER KEY PERFORMANCE AREAS:

No.	KEY PERFORMANCE AREA	TOTAL TARGETS	NOT APPLICABLE	ACHIEVED	NOT ACHIEVED	% ACHIEVED
1.	Basic Service Delivery and Infrastructure Development	21	1	9	11	45%
2.	Local Economic Development	3	1	2	0	100%
3.	Municipal Transformation and Institutional Development	3	1	2	0	100%
4.	Municipal Financial Viability and Management	12	6	5	1	83%
5.	Good Governance and Public Participation	21	14	6	2	75%
6.	Spatial Planning and Rationale	4	0	1	3	25%
TOTALS		64	23	25	17	60%

GRAPHICAL PRESENTATION PER KPA:



1.6 SUMMARY OF PERFORMANCE INDICATORS PER DEPARTMENT:

No.	DEPARTMENT	TOTAL TARGETS	NOT APPLICABLE	ACHIEVED	NOT ACHIEVED	% ACHIEVED
1.	Social and Community Services	3	0	3	0	100%
2.	Planning and Economic Development	7	1	3	3	50%
3.	Technical Services	18	1	6	11	35%
4.	Corporate Services	4	1	3	0	100%
5.	Office of the Municipal Manager	20	13	5	2	71%
6.	Budget & Treasury	12	6	5	1	83%
TOTALS		64	23	25	17	60%

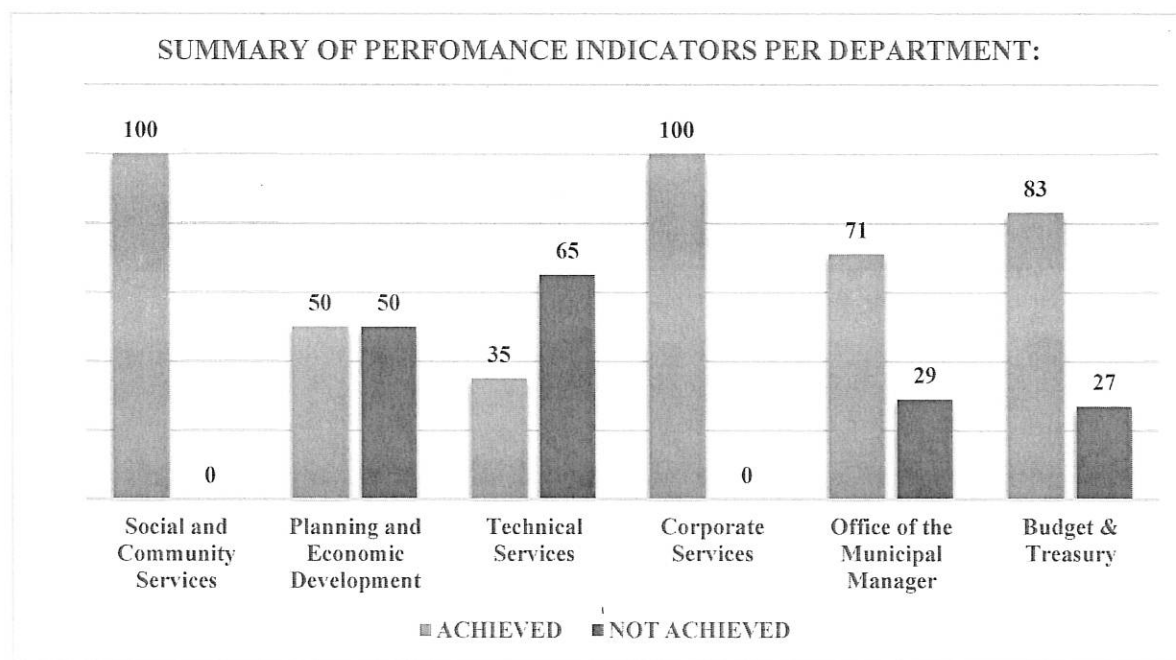


Table 1: LIM366 Bela-Bela - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) – M06 December 2023

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity		117 608	133 116	–	13 751	71 913	66 558	5 355	8%	133 116
Service charges - Water		43 431	41 548	–	2 742	19 871	20 774	(903)	-4%	41 548
Service charges - Waste Water Management		19 348	21 066	–	1 997	12 005	10 533	1 472	14%	21 066
Service charges - Waste management		9 668	9 758	–	927	5 613	4 879	734	15%	9 758
Sale of Goods and Rendering of Services		1 760	1 791	–	160	801	896	(95)	-11%	1 791
Agency services		4 883	4 677	–	267	2 543	2 338	205	9%	4 677
Interest		–	–	–	–	–	–	–	–	–
Interest earned from Receivables		9 046	9 170	–	1 117	6 219	4 585	1 635	36%	9 170
Interest from Current and Non-Current Assets		1 432	1 600	–	233	1 260	800	460	58%	1 600
Dividends		–	–	–	–	–	–	–	–	–
Rent on Land		–	–	–	–	–	–	–	–	–
Rental from Fixed Assets		1 477	1 614	–	93	558	807	(249)	-31%	1 614
Licence and permits		–	–	–	–	–	–	–	–	–
Operational Revenue		4 406	572	–	242	1 438	286	1 152	403%	572
Non-Exchange Revenue										
Property rates		108 940	142 475	–	6 755	45 241	71 237	(25 997)	-36%	142 475
Surcharges and Taxes		–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		35 782	37 993	–	959	920	18 996	(18 076)	-95%	37 993
Licence and permits		2 160	1 974	–	128	1 042	987	56	6%	1 974
Transfers and subsidies - Operational		122 766	134 330	–	43 820	99 860	96 097	3 762	4%	134 330
Interest		14 038	14 186	–	777	6 275	7 093	(818)	-12%	14 186
Fuel Levy		–	–	–	–	–	–	–	–	–
Operational Revenue		–	–	–	–	–	–	–	–	–
Gains on disposal of Assets		–	–	–	–	–	–	–	–	–
Other Gains		10 959	–	–	–	–	–	–	–	–
Discontinued Operations		–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and contributions)		507 706	555 869	–	73 966	275 560	306 867	(31 307)	-10%	555 869
Expenditure By Type										
Employee related costs		144 059	173 234	–	12 514	72 587	86 617	(14 030)	-16%	173 234
Remuneration of councillors		7 835	8 481	–	708	4 656	4 241	415	10%	8 481
Bulk purchases - electricity		111 942	147 782	–	10 360	70 435	73 891	(3 456)	-5%	147 782
Inventory consumed		26 421	39 692	–	2 331	11 794	19 846	(8 052)	-41%	39 692
Debt impairment		19 055	–	–	–	–	–	–	–	–
Depreciation and amortisation		48 137	38 000	–	18 143	18 143	19 000	(857)	-5%	38 000
Interest		21 336	15 000	–	350	844	7 500	(6 656)	-89%	15 000
Contracted services		40 062	49 708	–	3 944	19 469	24 854	(5 386)	-22%	49 708
Transfers and subsidies		–	–	–	–	–	–	–	–	–
Irrecoverable debts written off		14 365	14 000	–	–	–	7 000	(7 000)	-100%	14 000
Operational costs		37 891	57 106	–	3 843	20 932	28 553	(7 621)	-27%	57 106
Losses on Disposal of Assets		1 662	–	–	–	–	–	–	–	–
Other Losses		1 874	–	–	–	–	–	–	–	–
Total Expenditure		474 638	543 004	–	52 194	218 860	271 502	(52 642)	-19%	543 004
Surplus/(Deficit)		33 068	12 865	–	21 772	56 700	35 365	21 335	60%	12 865
Transfers and subsidies - capital (monetary allocations)		83 245	84 518	–	11 940	45 438	42 259	3 179	8%	84 518
Transfers and subsidies - capital (in-kind)		–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		116 313	97 383	–	33 712	102 137	77 624			97 383
Income Tax		–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after income tax		116 313	97 383	–	33 712	102 137	77 624			97 383
Share of Surplus/Deficit attributable to Joint Venture		–	–	–	–	–	–	–	–	–
Share of Surplus/Deficit attributable to Minorities		–	–	–	–	–	–	–	–	–
Surplus/(Deficit) attributable to municipality		116 313	97 383	–	33 712	102 137	77 624			97 383
Share of Surplus/Deficit attributable to Associate		–	–	–	–	–	–	–	–	–
Intercompany/Parent subsidiary transactions		–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year		116 313	97 383	–	33 712	102 137	77 624			97 383

Table:2 LIM366 Bela-Bela - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification, and funding) – M06 December 2023 (Table 2 below)

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year TD actual	Year TD budget	YTD variance	YTD Variance %	Full Year Forecast
R thousands	1									
Capital Expenditure - Functional Classification										
<i>Governance and administration</i>		1 312	850	–	(1 441)	(1 041)	425	(1 466)	-345%	850
Executive and council		–	–	–	–	–	–	–	–	–
Finance and administration		1 312	850	–	(1 441)	(1 041)	425	(1 466)	-345%	850
Internal audit		–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>		–	4 900	–	115	419	2 450	(2 031)	-83%	4 900
Community and social services		–	–	–	–	–	–	–	–	–
Sport and recreation		–	4 800	–	337	640	2 400	(1 760)	-73%	4 800
Public safety		–	100	–	(221)	(221)	50	(271)	-543%	100
Housing		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
<i>Economic and environmental services</i>		8 732	10 521	–	–	6 088	5 261	828	16%	10 521
Planning and development		(130)	–	–	–	–	–	–	–	–
Road transport		8 862	10 521	–	–	6 088	5 261	828	16%	10 521
Environmental protection		–	–	–	–	–	–	–	–	–
<i>Trading services</i>		77 967	76 422	–	9 604	31 338	38 211	(6 873)	-18%	76 422
Energy sources		11 297	7 000	–	597	2 881	3 500	(619)	-18%	7 000
Water management		1 665	25	–	3 060	3 060	12	3 047	24381%	25
Waste water management		29 532	55 950	–	4 833	19 758	27 975	(8 217)	-29%	55 950
Waste management		35 473	13 447	–	1 114	5 639	6 723	(1 084)	-16%	13 447
<i>Other</i>		–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional Classification	3	88 012	92 693	–	8 278	36 803	46 346	(9 543)	-21%	92 693
Funded by:										
National Government		55 765	84 518	–	9 121	34 963	42 259	(7 296)	-17%	84 518
Provincial Government		–	–	–	–	–	–	–	–	–
District Municipality		–	–	–	–	–	–	–	–	–
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies,		–	–	–	–	–	–	–	–	–
Transfers recognised - capital		55 765	84 518	–	9 121	34 963	42 259	(7 296)	-17%	84 518
Borrowing	6	–	–	–	–	–	–	–	–	–
Internally generated funds		13 271	8 175	–	(844)	1 841	4 087	(2 247)	-55%	8 175
Total Capital Funding		69 037	92 693	–	8 278	36 803	46 346	(9 543)	-21%	92 693

Table:3 Actual Capital Expenditure per vote and funding source

Municipal Infrastructure Grant (MIG)-December 2023									
Project Name	Department	Funding	Original Budget	Adjusted Budget	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Bela-Bela: Road paving & Storm water X6- Phase 2 (Ward 7)	Technical	MIG	R 610,155.94	R 610,155.94	R 36,184.40	R 576,754.79	95%	95%	R 33,401.15
Bela-Bela: Upgrade Municipal Landfill (Ward 2)	Technical	MIG	R 14,046,851.05	R 14,046,851.05	R1,423,759.80	R 6,718,791.65	48%	48%	R 7,328,059.40
Bela-Bela: Road paving & Storm water X6- Phase 3 (Ward 7)	Technical	MIG	R 4,164,966.95	R 4,164,966.95	R -	R 3,710,342.69	89%	89%	R 454,624.27
Bela-Bela: Road paving & Storm water X8- Phase 3 (Ward 4)	Technical	MIG	R 5,145,926.06	R 5,145,926.06	R -	R 4,551,009.64	88%	88%	R 594,916.42
Bela-Bela: Sport Facilities Masakhane	Technical	MIG	R 4,800,000.00	R 4,800,000.00	R 387,133.44	R 736,158.12	15%	15%	R 4,063,841.88
PMU COST		MIG	R 1,514,100.00	R 1,514,100.00	R 191,236.92	R 1,155,064.23	76%	76%	R 359,035.77
Total			R 30,282,000.00	R 30,282,000.00	R2,038,314.56	R 17,448,121.12	58%	58%	R 12,833,878.88

Water Services Infrastructure Grant (WSIG)-December 2023 (Current)									
Project Name	Department	Funding	Original Budget	Adjusted Budget	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C	Technical	WSIG	R 7,906,114.00	R 7,906,114.00	R 1,511,256.56	R 3,365,118.96	43%	43%	R 4,540,995.04
Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9 (Ward 4)	Technical	WSIG	R 11,018,071.37	R 11,018,071.37	R -	R 5,037,067.06	46%	46%	R 5,981,004.31
Upgrading of the Ext 6 Sewer Pump Station (Ward 6)	Technical	WSIG	R 13,212,456.71	R 13,212,456.71	R 1,067,318.22	R 1,067,318.22	8%	8%	R 12,145,138.49
Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW (Ward 2&6)	Technical	WSIG	R 13,853,304.57	R 13,853,304.57	R 1,671,030.50	R 12,548,479.16	91%	91%	R 1,304,825.41
Upgrading of the Leseding Sewer Pump Station (Ward 6)	Technical	WSIG	R 4,760,053.35	R 4,760,053.35	R 1,583,205.17	R 2,824,180.77	59%	59%	R 1,935,872.58
Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW (Ward 2&6)	Technical	WSIG	R 3,000,000.00	R 3,000,000.00	R -	R 114,881.98	4%	4%	R 2,885,118.02
Upgrading of the Settlers Sewer Pump Station (Ward 2)	Technical	WSIG	R 1,000,000.00	R 1,000,000.00	R -	R -	0%	0%	R 1,000,000.00
Upgrading of the Industrial outfall sewer line (Ward 2)	Technical	WSIG	R 1,000,000.00	R 1,000,000.00	R -	R -	0%	0%	R 1,000,000.00
Total			R 55,750,000.00	R 55,750,000.00	R 5,832,810.45	R 24,957,046.15	45%	45%	R 30,792,953.85

Water Services Infrastructure Grant (WSIG)-December 2023 (Rollover)									
Project Name	Department	Funding	Original Budget	Rollover Approved	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C	Technical	WSIG	R -	R 7,839.02	R -	R -	0%	0%	R 7,839.02
WCDM: Installation of Bulk Zonal Meters in Bela-Bela Town & Township (Ward 1 to Ward 7) and Installation of Counter Meters at all Magalies Draw Points	Technical	WSIG	R -	R 174,353.27	R -	R -	0%	0%	R 174,353.27
Upgrading of the Leseding Sewer Pump Station (Ward 6)	Technical	WSIG	R -	R 1,240,975.60	R -	R -	0%	0%	R 1,240,975.60
Replacement of the 2ML steel elevated water tank in Pienaarsrivier (Ward 8)	Technical	WSIG	R -	R 1,851,440.49	R -	R -	0%	0%	R 1,851,440.49
Replacement of the 1ML steel elevated water tank in Rapotokwane (Ward 8)	Technical	WSIG	R -	R 2,284,478.55	R2,155,452.42	R 2,155,452.42	94%	94%	R 129,026.13
Supply and installation of 8 X diesel operated 3-phase back-up generators	Technical	WSIG	R -	R 1,728,610.11	R2,007,014.48	R 2,007,014.48	116%	116%	-R 278,404.37
Total			R -	R 7,287,697.04	R4,162,466.90	R 4,162,466.90	57%	57%	R 3,125,230.14

Internally Funded Projects-December 2023									
Project Name	Department	Funding	Original Budget	Adjusted Budget	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Installation of a 5000L JoJo Tank at Multipurpose Centre	Technical	Own source	R 25,000.00	R -	R -	R -	0%	0%	R -
Printers	Corporate Services	Own source	R 50,000.00	R 44,000.00	R 29,382.50	R 29,382.50	67%	67%	R 14,617.50
Installation of new telephone system	Corporate	Own source	R 100,000.00	R 170,000.00	R 157,482.85	R 157,482.85	93%	93%	R 12,517.15
Ammunition firearms and bulletproof vests-assets	Social and Community	Own source	R 100,000.00	R 100,000.00	R -	R -	0%	0%	R 100,000.00
Procurement of pumps and motors	Technical	Own source	R 200,000.00	R 225,000.00	R -	R 222,124.53	99%	99%	R 2,875.47
Procurement of Computer equipment	Corporate	Own source	R 100,000.00	R 409,803.00	R -	R 347,350.70	85%	85%	R 62,452.30
Procurement of server (Munsoft and others)	Corporate	Own source	R 600,000.00	R 226,197.00	R -	R 226,196.80	100%	100%	R 0.20

Procurement of Transformers and Maniatures	Technical	Own source	R 2,000,000.00	R 2,000,000.00	R 596,700.00	R 1,159,795.00	58%	58%	R 840,205.00
Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station	Technical	Own source	R 5,000,000.00	R 5,000,000.00	R -	R 1,993,143.25	40%	40%	R 3,006,856.75
Total			R 8,175,000.00	R 8,175,000.00	R 783,565.35	R4,135,475.63	51%	51%	R 4,039,524.37
Grand Total			R 94,207,000.00	R 101,494,697.04	R12,817,157.26	R50,703,109.79	50%	50%	R47,666,357.11

APPENDIX B: KEY PERFORMANCE INDICATORS FOR THE FINANCIAL YEAR 2023/24

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures			Budget Source
PRIORITY AREA: BASIC SERVICE DELIVERY														
PRIORITY AREA: SANITATION SERVICES														
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9	Percentage of the work completed as measured according to the PPII (Appendix D) for the Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9 by 30 June 2024	%	KPI 1	The procurement process for appointing the Contractor for the refurbishment of the sewer network and yard connections in Bela-Bela Ext 9 project was concluded in the previous 2022/23 financial year.	100% of the work completed as measured according to the PPII (Appendix D) for the Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9.	67% (Construction Stage at 41 - 50%)	ACHIEVED 67% (Construction Stage at 41 - 50%)	None	None	Capital Expenditure	Construction Quarterly progress report	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C	Percentage of the work completed as measured according to the PPII (Appendix D) for the refurbishment and automation of the Bela-Bela Wastewater Treatment Works - Phase 1C by 30 June 2024	%	KPI 2	Construction work for the refurbishment and automation of the Bela-Bela Wastewater Treatment Works - Phase 1C commenced in the previous 2022/23 financial year and projected was at 76% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C project.	100% (Completion of the Works)	NOT ACHIEVED 86% (Construction Stage at 81 - 90%)	Contractor could not complete the works due to delays in delivery of material	Contractor has been placed on penalties and the practical completion has been set for January 2024	Capital Expenditure	Construction Quarterly progress report and Completion Certificate	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022//2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS						Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source			
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Ext 6 Sewer Pump Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the upgrading of the Ext 6 Sewer Pump Station by 30 June 2024.	%	KPI 3	The procurement process for appointing the Contractor for the upgrading of the Ext 6 Sewer Pump Station project was concluded in the previous 2022/23 financial year.	100% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Ext 6 Sewer Pump Station project.	67% (Construction Stage at 41 - 50%)	NOT ACHIEVED 57% (Construction Stage at 21 - 30%)	Delays due to community unrest at the early stages of construction	Contractor submitted an acceleration plan to expediate the rate of progress so that the project can be completed on time.	Capital Expenditure	Construction Quarterly progress report	Technical Services	
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW	Percentage of the work completed as measured according to the PPII (Appendix D) Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW by 30 June 2024.	%	KPI 4	The procurement process for appointing the Contractor for the upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW project was concluded in the previous 2022/23 financial year.	100% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW.	67% (Construction Stage at 41 - 50%)	ACHIEVED 67% (Construction Stage at 41 - 50%)	None	None	Capital Expenditure	Construction Quarterly progress report	Technical Services	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Leseding Sewer Pump Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Leseding Sewer Pump Station by 30 June 2024.	%	KPI 5	The Designs for the upgrading of the Leseding Sewer Pump Station project were completed in the previous 2022/23 financial year. The project has a multi-year budget.	71% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Leseding Sewer Pump Station	43% (Appointment of the Contractor)	ACHIEVED 43% (Appointment of the Contractor)	None	None	Capital Expenditure	Contractor's appointment letter	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW by 30 June 2024.	%	KPI 6	The Designs for the upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW project were completed in the previous 2022/23 financial year. The project has a multi-year budget.	71% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW	43% (Appointment of the Contractor)	NOT ACHIEVED 19% (Detailed Design Report and Drawings approved)	Delays due to approval of the technical report and business plan by Department of Water and Sanitation.	Approval of technical report and business plan by DWS is expected during the 3rd quarter	Capital Expenditure	Contractor's appointment letter	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Settlers Sewer Pump Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Settlers Sewer Pump Station by 30 June 2024.	%	KPI 7	The Settlers Sewer Pump Station is under capacitated. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Settlers Sewer Pump Station	19% (Detailed Design Report and Drawings approved)	NOT ACHIEVED 14% (Preliminary Designs completed and approved)	Delays due to approval of the technical report and business plan by Department of Water and Sanitation and geotechnical investigation results.	The geotechnical surveys have been completed and the detailed design report will be completed during the third quarter.	Capital Expenditure	Detailed Design Report and approval letter.	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Industrial outfall sewer line	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Industrial outfall sewer line by 30 June 2024.	%	KPI 8	The Industrial outfall sewer is under capacitated. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Industrial outfall sewer line.	19% (Detailed Design Report and Drawings approved)	NOT ACHIEVED 10% (Scoping Report completed and approved)	Delays due to approval of the technical report and business plan by Department of Water and Sanitation and geotechnical investigation results.	The geotechnical surveys have been completed and the detailed design report will be completed during the third quarter.	Capital Expenditure	Detailed Design Report and approval letter.	Technical Services
PRIORITY AREA: ROADS AND STORM WATER														
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 2	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 2 by 30 June 2024.	%	KPI 9	Construction work for the Road Paving and Stormwater in Bela-Bela X6 - Phase 2 project commenced in the previous 2022/23 financial year and projected was at 81% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 2	100% (Completion of the Works)	ACHIEVED 100% (Completion of the Works)	None	None	Capital Expenditure	Construction Quarterly progress report and Completion Certificate	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3 by 30 June 2024.	%	KPI 10	Construction work for the Road Paving and Stormwater in Bela-Bela X6 - Phase 3 project commenced in the previous 2022/23 financial year and projected was at 67% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3	100% (Completion of the Works)	NOT ACHIEVED 95% (Practical Completion of the Works. Snag List)	Delays due to unfavorable weather conditions and subcontractor strikes.	The contractor is done with snag list, the completion certificate will be issued in January 2024.	Capital Expenditure	Construction Quarterly progress report and Completion Certificate	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3 by 30 June 2024.	%	KPI 11	Construction work for the Road Paving and Stormwater in Bela-Bela X8 - Phase 3 project commenced in the previous 2022/23 financial year and projected was at 76% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3	100% (Completion of the Works)	NOT ACHIEVED 90% (Construction Stage at 91 - 99%)	Delays due to unfavorable weather conditions and subcontractor strikes.	Intervention from the office of the Municipal Manager and the Speaker was requested. CLO to provide training on the recruitment of SMME's and general works	Capital Expenditure	Construction Quarterly progress report and Completion Certificate	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Bulk stormwater in Bela-Bela X8 - Phase 4	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Bulk stormwater in Bela-Bela X8 - Phase 4 by 30 June 2024.	%	KPI 12	The condition of roads in Bela-Bela X8 are in a bad condition and there is a lack of sufficient stormwater drainage. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Bulk stormwater in Bela-Bela X8 - Phase 4	19% (Detailed Design Report and Drawings approved)	NOT ACHIEVED 10% (Scoping Report completed and approved)	Delays due to the wayleave approval from Magalies water.	The consultant to accelerate the process of finalising the design, since we now have received the wayleave approval.	Capital Expenditure	Detailed Design Report and approval letter.	Technical Services
								19% (Detailed Design Report and Drawings approved)	NOT ACHIEVED 10% (Scoping Report completed and approved)	Delays due to the recommendation of the scope of work by CoGHSTA	The consultant to accelerate the process of finalizing the design, since the site appraisal inspection was conducted on the 9th of November 2023	Capital Expenditure	Detailed Design Report and approval letter.	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Rapotokwane -Phase 1	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Rapotokwane -Phase 1 by 30 June 2024	%	KPI 14	The condition of roads in Rapotokwane are in a bad condition and there is a lack of sufficient stormwater drainage. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Rapotokwane -Phase 1	19% (Detailed Design Report and Drawings approved)	NOT ACHIEVED 10% (Scoping Report completed and approved)	Delays due to the wayleave approval from RAL.	The consultant to submit the required information to RAL by early January 2024. Subsequently the finalization of the designs shall follow	Capital Expenditure	Detailed Design Report and approval letter.	Technical Services
PRIORITY AREA: ELECTRICITY														

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station by 30 June 2024.	%	KPI 15	The Substation project is incomplete from the 2019/20 financial year, and subsequently both contracts of the Consultant and Contractor have been terminated. A new Service Provider has been appointed to complete a Technical Assessment, a new Business Plan to request INEP funding and other activities to ensure full completion of the project. The project is at Preliminary Design stage pending final budget quote expected from Eskom by the end of June 2023.	43% of the work completed as measured according to the PPII (Appendix D) for the Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station.	19% (Detailed Design Report and Drawings approved)	NOT ACHIEVED 14% (Preliminary Designs completed and approved)	Delays due to finalisation and issuing of the budget quote from Eskom	The Municipality is continuously making follow-up with Eskom	Operational Expenditure	Detailed Design Report and approval letter.	Technical Services
PRIORITY AREA: WASTE MANAGEMENT														
Basic Service Delivery and Infrastructure Development	To promote the welfare of the community	Construction of the Bela-Bela Municipal landfill site - Phase 1	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of the Bela-Bela Municipal landfill site -	%	KPI 16	The Designs for the project were completed in the previous 2022/23 financial year. The project has a multi-year budget.	81% of the work completed as measured according to the PPII (Appendix D) for the construction of the Bela-Bela Municipal landfill site - Phase 1.	52% (Construction Stage at 11 - 20%)	ACHIEVED 52% (Construction Stage at 11 - 20%)	None	None	Capital Expenditure	Construction Quarterly progress report	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
			Phase 1 by 30 June 2024.											
Basic Service Delivery and Infrastructure Development	To promote the welfare of the community	Waste Management and Cleansing	Number of areas with weekly access to solid waste removal by 30 June 2024	#	KPI 17	6x Formal areas with weekly access to waste removal (Bela-Bela Township, Bela-Bela Town, Jinnah Park, Spa Park, Masakhane and Pienaarsrevier.)	6x Formal areas with weekly access to waste removal (Bela-Bela Township, Jinnah Park, Spa Park, Masakhane and Pienaarsrevier.)	6x Formal areas with weekly access to waste removal (Bela-Bela Township, Bela-Bela Town, Jinnah Park, Spa Park, Masakhane and Pienaarsrevier)	ACHIEVED 6x Formal areas with weekly access to waste removal	None	None	Operational Expenditure	Collection Schedule	Social and Community Services
Basic Service Delivery and Infrastructure Development	To promote the welfare of the community	Waste Management and Cleansing	Number of informal settlements with weekly access to solid waste removal by 30 June 2024	#	KPI 18	3 x Informal Settlements with weekly access to solid waste removal (Jacob Zuma, Tsakane and Koppewaaal)	3 x Informal Settlements with weekly access to solid waste removal (Jacob Zuma, Tsakane and Koppewaaal)	3 x Informal Settlements with weekly access to solid waste removal (Jacob Zuma, Tsakane and Koppewaaal)	ACHIEVED 3 x Informal Settlements with weekly access to solid waste removal	None	None	Operational Expenditure	Collection Schedule	Social and Community Services
Basic Service Delivery and Infrastructure Development	Promote the welfare of the community	Waste Management and Cleansing	Number of Landfill Site permit Audit report conducted by 30 June 2024	#	KPI 19	5x Landfill Site Audit Report	5x Landfill Site Audit Report	1x Landfill Site Audit Report	ACHIEVED 1x Landfill Site Audit Report	None	None	Operational Expenditure	Audit Reports on Landfill site	Social and Community Services
PRIORITY AREA: SPORT, ARTS, CULTURE, RECREATIONAL AND CEMETERIES														
Basic Service Delivery and Infrastructure Development	Promote the welfare of the community	Parks and Community facilities	Percentage of the work completed as measured according to the PPII (Appendix D) for the Development of a new Cemetery - Pienaarsrevier	%	KPI 20	There is no Cemetery at Pienaarsrivier, and the process to acquire suitable land to develop a new one is underway.	19% of the work completed as measured according to the PPII (Appendix D) for the Construction for the Develop New Cemetery – Pienaarsrivier	N/A	N/A	N/A	N/A	Capital Expenditure	N/A	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
			by 30 June 2024											
Basic Service Delivery and Infrastructure Development	Promote the welfare of the community	Parks and Community facilities	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction for the Development of sports facilities in Masakhane by 30 June 2024		KPI 21	Lack of sports facilities in Masakhane.	100% of the work completed as measured according to the PPII (Appendix D) for the Development of sports facilities in Masakhane.	43% (Appointment of the Contractor)	ACHIEVED 43% (Appointment of the Contractor)	None	None	Capital Expenditure	Contractor's appointment letter	Technical Services
PRIORITY AREA: INSTITUTIONAL DEVELOPMENT & TRANSFORMATION														
Good Governance and Public Participation	To Improve Administrative and Governance Capacity	Council Administration	Number of Council meetings convened by 30 June 2024	#	KPI 22	4x Ordinary Council meetings convened	6x Ordinary Council meetings to be convened	1x Ordinary Council meeting to be convened	ACHIEVED 3x Council meetings were held on the 3 rd of October 2023 (special), Ordinary Council meeting held on the 31 st of October 2023, 7 th of December 2023 (special).	None	None	-	Notice of Council meetings	Corporate Services
Municipal Transformation and Institutional Development	To Improve Administrative and Governance Capacity	Council Administration	Number of Section 79 Committee meetings convened by 30 June 2024	#	KPI 23	39x Section 79 Committee meetings convened	44x Section 79 Committee meetings to be convened	8x Section 79 Committee meetings to be convened	ACHIEVED 9X Section 79 meetings were held in the quarter under review as follows:	None	None	-	Notice of Section 79 committee meetings	Corporate Service

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
									SOCOM meetings were held on the 18 th of October 2023, and 21 st of November 2023. PED were meetings held on the 18 th of October 2023, and 21 st of October 2023. INFRA meetings were held on the 19 th of October 2023, and the 22 nd of October 2023. TGBT meetings were held on the 19 th of October 2023, 22 nd of November 2023, and the 28 th of November 2023 (special)					
Municipal Transformation and Institutional Development	To Improve, Attract, Develop and Retain Human Capital	Human Resources	Number of Employment Equity Report compiled and submitted to Department of Labour by 31 January 2024	#	KPI 24	1x Employment Equity Report	1x Employment Equity Report	Draft Employment Equity Report	ACHIEVED Draft Employment Equity Report	None	None	-	Draft Employment Equity Report	Corporate Service
Municipal Transformation and	To Improve, Attract, Develop and	Human Resources &	Number of WSP reviewed and submitted	#	KPI 25	1x 2023/2024 WSP reviewed and submitted	1x 2023/2024 WSP to be	N/A	N/A	N/A	N/A	-	N/A	Corporate Service

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
Institutional Development	Retain Human Capital	Development (Training)	to LGSETA by 30 April 2024				reviewed and submitted							
PRIORITY AREA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
PRIORITY AREA: INTEGRATED DEVELOPMENT PLANNING														
Good Governance and Public Participation	To Plan for the Future	Integrated Development Planning	Number of IDP/Budget/PMS Process Plan approved by Council by 31 August 2023	#	KPI 26	2023/2024 IDP/Budget/PMS Process Plan Approved	1x 2024/2025 IDP/Budget/PMS process plan to be approved	N/A	N/A	N/A	-	N/A		Office of the Municipal Manager
Good Governance and Public Participation	To Plan for the Future	Integrated Development Planning	Number of IDP Representative Forums held by 30 June 2024	#	KPI 27	4x IDP Representative Forums held	4x IDP Representative Forums to be held	1x IDP Representative Forum to be held	ACHIEVED 1x IDP Representative Forum held	None	None	-	Signed attendance register, agenda, presentation & minutes	Office of the Municipal Manager
Good Governance and Public Participation	To Plan for the Future	Integrated Development Planning	Number of 2023/2024 IDP reviewed and approved by Council by 31 May 2024	#	KPI 28	1x 2023/2024 IDP reviewed and approved	1x 2024/2025 IDP to be reviewed and approved	N/A	N/A	N/A	-	N/A		Office of the Municipal Manager
PRIORITY AREA: PERFORMANCE MANAGEMENT SYSTEM														
Good Governance and Public Participation	Clean Governance	Performance Management	Number of SDBIP approved by the Mayor within 28 days after the approval of the budget by 30 June 2024	#	KPI 29	1x Approved 2023/2024 SDBIP Approved	1x 2024/2025 SDBIP to be Approved within 28 days after budget approval	N/A	N/A	N/A	-	N/A		Office of the Municipal Manager
Good Governance and Public Participation	Clean Governance	Corporate Governance	Number of Annual reports compiled and tabled to Council for approval by 31 March 2024	#	KPI 30	2021/2022 Annual Report compiled and approved by council	1x 2023/2024 Annual Report to be compiled and approved	N/A	N/A	N/A	-	N/A		Office of the Municipal Manager

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS						Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source			
Good Governance and Public Participation	Clean Governance	Corporate Governance	Number of Oversight reports compiled and tabled to Council for approval by 31 March 2024	#	KPI 31	2021/2022 Oversight Report compiled d and approved	1x 2023/2024 Oversight Report to be compiled and approved	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	Clean Governance	Performance Management System	Number of MFMA Section 52d reports compiled and submitted to Council for approval by 30 June 2024	#	KPI 32	4x Quarterly performance reports	4x Quarterly performance reports	1x Quarterly performance report	ACHIEVED 1x Quarterly performance report submitted to council.	None	None	-	1x sets of Quarterly performance reports and council resolutions	Office of the Municipal Manager	
Good Governance and Public Participation	Clean Governance	Corporate Governance	Number of MFMA Section 72 Mid-Year report compiled and submitted to Mayor for approval by 25 January 2023 and Council for noting by 31 January 2024	#	KPI 33	1 X 2023/2024 Section 72 MFMA Report compiled and submitted to Mayor for approval and Council for noting	1 X 2023/2024 Section 72 MFMA Report to be compiled, submitted, and approved by the Mayor and noted by Council	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	Clean Governance	Performance Management System	Number of Performance Agreements signed by 30 July 2023	#	KPI 34	6x Signed Performance Agreements signed	6x Signed Performance Agreements to be signed	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
PRIORITY AREA: COMMUNICATION															
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Ward Committees reports submitted to the Office of the Speaker by 30 June 2024	#	KPI 35	4x Ward Committees reports	4 x Ward Committees report to be submitted to the Office of the Speaker	1x Ward Committees report to be submitted to the Office of the Speaker	ACHIEVED 1x Ward Committees report submitted to the Office of the Speaker	None	None	-	1x Ward committee Reports	Office of the Municipal Manager	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS						Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source			
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Communication Strategy reviewed and approved by Council by 30 June 2024	#	KPI 36	1x 2023/2024 Communication Strategy Approved	1x 2024/2025 Communication Strategy to be reviewed and approved	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
PRIORITY AREA: RISK AND INTERNAL AUDITOR															
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Audit and Performance Committee Charter reviewed by 30 September 2024	#	KPI 37	1x Audit and Performance Committee Charter Reviewed and approved by council	1x Audit and Performance Committee Charter to be reviewed and approved by council	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Internal Audit Charter reviewed by 30 June 2024	#	KPI 38	1x Internal Audit Charter Reviewed	1x Internal Audit Charter to be reviewed	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	1x Approved Internal Audit strategic 3 year rolling plan by 30 June 2024		KPI 39	1x Approved Internal Audit strategic 3 year rolling plan	1x Internal Audit strategic 3 year rolling plan to be approved	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Audit Committee meetings held by 30 June 2024	#	KPI 40	4x Audit Committee Meetings held	4x Audit Committee Meetings to be held	1x Audit Committee Meeting to be held	ACHIEVED 1x Audit Committee held on the 29 th of November 2023	None	None	-	Signed Attendance Registers and Minutes	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Audit Committee Reports tabled to Council by 30 June 2024	#	KPI 41	4x Audit Committee Reports	4x Audit Committee Reports to be tabled to Council	1x Audit Committee Report to be tabled to Council	NOT ACHIEVED 1x Performance and Audit Committee	The PAC report is compiled, however due to the Council meeting schedules, the report will be submitted in	To submit the PAC report in the third quarter of the financial year	-	Audit Committee Reports with Council Resolutions	Office of the Municipal Manager	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
									report not submitted.	the next Council meeting in January 2024.				
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Performance Audit Committee meetings held by 30 June 2024	#	KPI 42	2x Performance Audit Committee meetings held	2x Performance Audit Committee meetings to be held	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Strategic Risk Management Registers Reviewed by 30 June 2024	#	KPI 43	1x 2023/2024 Strategic Risk Register reviewed	1x 2023/2024 Strategic Risk Register to be reviewed	N/A	N/A	N/A	N/A	-	N/A	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Risk Management meetings held by 30 June 2024	#	KPI 44	4x Risk Management meetings held	4x Risk Management Meetings to be held	1x Risk Management Meeting to be held	ACHIEVED 1x Risk Management Meeting held on 1 st November 2023	None	None	-	Signed Attendance Registers and minutes	Office of the Municipal Manager
Good Governance and Public Participation	To improve administrative and governance capacity	Council Administration	Number of MPAC meetings held by 30 June 2024	#	KPI 45	4x MPAC meetings held	4x MPAC meetings to be held	1x MPAC meeting to be held	NOT ACHIEVED 1x MPAC meeting not held	Meeting deferred to the next quarter	To fast-track Appointment of MPAC Researcher.	-	Signed Attendance Registers and Reports	Office of the Municipal Manager
PRIORITY AREA: LOCAL ECONOMIC DEVELOPMENT														
Local Economic Development	Promote and Encourage Sustainable Economic Environment	Stakeholder Management and Participation	Number of LED Forums facilitated by 30 June 2024	#	KPI 46	4x LED Forums facilitated	4x LED Forums facilitated	1x LED Forum facilitated	ACHIEVED 1x LED Forum facilitated	None	None	-	Attendance Register	Planning & Economic Development
Local Economic Development	Promote and Encourage Sustainable Economic Environment	Job Creation	Number of jobs created through Municipality's LED initiatives	#	KPI 47	120	120x jobs created through Municipality's LED initiatives including capital	30x jobs created through Municipality's LED initiatives including	ACHIEVED 93x jobs created through	None	None	-	Report on Jobs created	Planning & Economic Development

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
			including capital projects (EPWP, CWP) by 30 June 2024				projects (EPWP, CWP	capital projects (EPWP, CWP)	Municipality's LED initiatives including					
Local Economic Development	Promote and Encourage Sustainable Economic Environment	SMME Development	Number of feasibility study completed by 30 June 2024	#	KPI 48	0	1x Warmbaths Feasibility Study to be completed	N/A	N/A	N/A	N/A	Operational Expenditure	N/A	Planning & Economic Development
PRIORITY AREA: SPATIAL RATIONAL														
Spatial Planning and Rationale	Liveable and Integrated Communities	Land Use Management	Number of Council Owned properties rezoned and subdivided by 30 June 2024	#	KPI 49	5	13x Council Owned properties to be rezoned and subdivided in Bela-Bela Ext 9	Approval of Rezoning and park closure	NOT ACHIEVED	Delay in the appointment of the service provider	fast track the appointment of the service provider	Operational Expenditure	Copies of Approved subdivisions and SG Diagrams	Planning & Economic Development
Spatial Planning and Rationale	Liveable and Integrated Communities	Land Use Management	Number of Council owned properties registered at SGs by 30 June 2024	#	KPI 50	40	100x Council owned properties in Bela-Bela Ext 9 registered at SGs	Lodge 50 subdivisional diagrams to SG for endorsement	NOT ACHIEVED	Delay in the appointment of the service provider	fast track the appointment of the service provider	Operational Expenditure	Copies of Registrations of SG Diagrams	Planning & Economic Development
Spatial Planning and Rationale	Liveable and Integrated Communities	Servitude Registrations	Number of registered servitudes in-favour of public by 30 June 2024	#	KPI 51	2	4 x registered servitudes in-favor of BBLM in Bela-Bela Ext 9	Lodge 2x servitudes diagrams to SG for endorsement	NOT ACHIEVED	Delay in the appointment of the service provider	fast track the appointment of the service provider	Operational Expenditure	Copy of SG	Planning & Economic Development
Spatial Planning and Rationale	Liveable and Integrated Communities	Spatial Planning	Number of Bela-Bela Commercial Park to be approved 30 June 2024	#	KPI 52	0	1x Bela-Bela Commercial Park to be approved	2x professional reports completed	ACHIEVED	None	None	Operational Expenditure	Copy of approval letter and approved layout plan	Planning & Economic Development
PRIORITY AREA: FINANCIAL VIABILITY														
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Number of Annual Financial Statements compiled and submitted to the Auditor	#	KPI 53	1x 2021/2022 AFS compiled and submitted to the Auditor General	1x 2023/2024 AFS to be compiled and submitted to the Auditor General	N/A	N/A	N/A	N/A	-	2023/2024 AFS and Proof of Submissions to the Auditor General	Budget & Treasury

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
			General by 31 August 2023											
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Number of AG Action Plan for 2022/23 developed and submitted to Council by 31 January 2024	#	KPI 54	1x 2021/2022 Action Plan	1x 2023/2024 AG Action Plan to be developed and submitted to Council	N/A	N/A	N/A	N/A	-	2023/2024 AG Action Plan with Council Resolution	Budget & Treasury
Good Governance and Public Participation	To improve administrative and governance capacity	Budget and Reporting	Obtain Unqualified Audit Report for 2023/2024 by 30 November 2023	#	KPI 55	Obtained Qualified Audit Report for 2021/2022	Obtain Unqualified Audit Report for 2023/2024	Obtain Unqualified Audit Report for 2023/2024	NOT ACHIEVED Qualified audit report	-Lack of adequate skills in Assets management. - Legacy balances not properly supported	- Developing audit action plan - Establish audit steering committee - Recruitment of personnel with capacity under underway. - Legacy imbalances accounts to be investigated and written off	-	Auditor General's Report	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Percentage of AG queries resolved as per the Action Plan by 30 June 2024	%	KPI 56	75% of AG findings resolved for 2021/2022	90% of AG queries to be resolved for 2023/2024	N/A	N/A	N/A	N/A	-	Progress Report on the implementation of the Action Plan for 2023/2024	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Number of 2023/2024 Annual Budget approved by Council by the 31 st of May 2024	#	KPI 57	1x 2023/2024 Annual Budget approved.	1x 2024/2025 Draft and Final Annual Budget to be approved by Council	N/A	N/A	N/A	N/A	-	Council Approved Draft and Final 2023/2024 Annual Budget with Council Resolutions	Budget & Treasury
Municipal Financial Viability and Management	Improve Financial Viability	Budget and Reporting	Number of MFMA Section 71 Reports submitted to the Mayor, Provincial and	#	KPI 58	12x Monthly MFMA Section 71 Reports for 2023/2024 FY submitted to the Mayor, Provincial	12x Monthly MFMA Section 71 Reports for 2023/24 FY to be submitted to the Mayor, Provincial	3x Monthly MFMA Section 71 Reports for 2023/24 FY to be submitted to the Mayor,	ACHIEVED 3x Monthly MFMA Section 71 Reports for 2023/24 FY to	None	None	-	Section 71 Reports, Council Resolutions, and proof of Submission to	Budget & Treasury

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source		
			National Treasury by no later than 10 days after the end of each month			and National Treasury by no later than 10 days after the end of each month	and National Treasury by no later than 10 days after the end of each month	Provincial and National Treasury by no later than 10 days after the end of each month	be submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month				the Provincial and National Treasury	
Municipal Financial Viability and Management	Improve Financial Viability	Expenditure Management	Cash/cost coverage ratio of 1 - 3 months by 30 June 2024	#	KPI 59	2 months norm	1 month norm	1 month norm	ACHIEVED 1 month norm	None	None	-	Monthly Report and Bank Statements	Budget & Treasury
Municipal Financial Viability and Management	Improve Financial Viability	Expenditure Management	Percentage payment on budgeted capital projects identified for 2023/2024 financial year i.t.o IDP by 30 June 2024	%	KPI 60	100%	100%	50%	ACHIEVED 51%	None	None	-	Report	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Assets Management	Number of quarterly asset verification reports conducted - movables (sampling) compiled by 30 June 2024	#	KPI 61	4x quarterly assets verification for 2023/2024 FY conducted	1x quarterly assets verification for 2023/2024 FY to be conducted	N/A	N/A	N/A	N/A	-	N/A	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Revenue Management	Percentage of Registered Indigents with access to Free Basic Services	#	KPI 62	100%	100%	100%	ACHIEVED 100%	None	None	-	Billing Report and indigent register	Budget & Treasury

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS						Evidence Required	Department
								2nd Quarter Targets	Actual Performance By 31 December 2023	Reasons for Variations if any	Corrective Measures	Budget Source			
			by 30 June 2024												
Municipal Financial Viability and Management	Improve Financial Viability	Revenue Management	Percentage Maintenance of 85% debtors' collection rate (Consumer cash collected / Consumer billing) by 30 June 2024	%	KPI 63	85%	85%	85%	ACHIEVED 89%	None	None	-		Monthly Report	Budget & Treasury
Municipal Financial Viability and Management	Financial Stability	Budget and Reporting	Number of Budget related policies reviewed and approved by 30 June 2024	#	KPI 64	16x Budget related policies reviewed and approved	16x Budget related policies reviewed and approved	N/A	N/A	N/A	N/A	-	N/A	N/A	Budget & Treasury

APPENDIX C: CAPITAL BUDGET ALLOCATIONS FOR THE FINANCIAL YEAR 2023/2024

MUNICIPAL INFRASTRUCTURE GRANT (MIG)			
ITEM NO.	Project	WARD NO.	2023/2024
Focus Area: Roads and Storm Water			
1.	Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3	4	R 5,145,926.06
2.	Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3	7	R 4,939,836.74
3.	Construction of Road Paving and Bulk stormwater in Bela-Bela X8 - Phase 4	4	R150,000.00
4.	Construction of Road Paving and Stormwater in Bela-Bela X5 - Phase 1	3	R150,000.00
5.	Construction of Road Paving and Stormwater in Rapotokwane - Phase 1	8	R150,000.00
Focus Area: Solid Waste Management			
6.	Upgrading of the Bela-Bela Municipal landfill site Phase 1	2	R13,282,137.20
Focus Area: Cemeteries			
7.	Develop New Cemetery - Pienaarsrevier	8	R150,000.00
Focus Area: Sports and Recreational Facilities			
8.	Development of sports facilities in Masakhane	9	R 4 800 000.00
TOTAL MIG BUDGETS			R 30,282,000.00

WATER SERVICE INFRASTRUCTURE GRANT (WSIG)			
ITEM NO.	PROJECT DESCRIPTION	WARD NO.	2023/2024
Focus Area: Water and Sanitation			
9.	Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9	8	R11,018,071.37
10.	Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C	1 to 7	R7,906,114.00
11.	Upgrading of the Ext 6 Sewer Pump Station	8	R13,212,456.71
12.	Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW	9	R13,853,304.57
13.	Upgrading of the Leseding Sewer Pump Station	1, 2	R4,760,053.35
14.	Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW	2	R3,000,000.00
15.	Upgrading of the Settlers Sewer Pump Station	2	R1,000,000.00
TOTAL WSIG BUDGETS			R55,750,000.00

OWN SOURCE			
ITEM NO.	PROJECT DESCRIPTION	WARD NO.	2023/2024
Focus Area: Electrification			Original Budget
1.	Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station	2	R 5 500 000.00
TOTAL OWN SOURCE BUDGETS			R 5 500 000.00

APPENDIX D: PROJECT PERFORMANCE IMPLEMENTATION INDICATOR (PPII)

Item No.	Performance Description	% Completed
1	Appointment of Consulting Engineers	5%
2	Scoping Report completed and approved	10%
3	Preliminary Designs completed and approved	14%
4	Detailed Design Report and Drawings approved	19%
5	Draft Tender Document (Bid Specifications) approved	24%
6	Tender Advertised	29%
7	Tender Evaluation completed	33%
8	Tender Adjudication completed	38%
9	Appointment of Contractor	43%
Construction Stage (Completed as per scope of works and monthly reports)		
10	1-10% complete	48%
11	11-20% complete	52%
12	21-30% complete	57%
13	31-40% complete	62%
14	41-50% complete	67%
15	51-60% complete	71%
16	61-70% complete	76%
17	71-80% complete	81%
18	81-90% complete	86%
19	91-99% complete	90%
20	Practical Completion of the Works (Snag List)	95%
21	Completion of the Works	100%
22	Defects Liability Period (Retention) Stage	
23	Final Completion	